

NOTTINGHAM CONGREGATIONAL CHRISTIAN CHURCH
ANNUAL MEETING Held February 17th, 2008

Attendees: Bob Knowlton, Gary and Lori Anderson, Paul and Kelly Dallaire, Bill and Ruth Armitage, Graham Armitage, David Foster, Dave and Donna Plant, John Stewart, Roger and Betty Kebler, Richard Lane, Rick and Dee Harmon, Rob Porter, Peg Franz, Chet Barnes, Pastor Ed and Sandy Whitman, Troy and Krista Brown, and Doris Davis.

Moderator, Bob Knowlton opened the meeting in prayer. Pastor Ed motioned not to read the meeting minutes of the 2007 Annual Meeting. Troy Brown seconded the motion and it passed.

Each member in attendance was then asked to read each Committee Report submitted and noting only items as needed.

FINANCE COMMITTEE: Troy Brown asked to speak about the financial reports compiled. He stated that income was down for 2007 as compared to the budget. Gifts helped to bring up the income from \$84K to \$90K. Expenses were around \$80K, when \$95K was budgeted. There was a savings in the health insurance line item. Missions collected less in 2007, and they spent less than expected. The surplus will be carried over into 2008. The net profit for 2007 was approximately \$10K. John Stewart motioned to accept all reports as submitted, Rich Harmon seconded the motion and it passed.

ELDERS: The Elders gave a report on the Pastoral Search Committee. They asked to alter the By-Laws. Bill Armitage suggested that the words 'at least' be added to sentence 1 of Section I.1.1.a. 1. The line would now read ... and **at least** 2 members of the congregation at large. Pastor Ed stated that this would allow for a broader representation of the church. With 7 people on the Search Committee, a larger team means a lighter workload. This committee will be in place for a 5-7 month period. Pastor Ed will be a consultant to the committee and not an active member. Troy Brown suggested using 'no more than 4' rather than 'at least 2' to cap the number of people on the committee. Bill Armitage motioned to accept the original revision, John Stewart seconded the motion and the motion passed. The revised section of the By-Laws will now read:

SECTION 1- MINISTER

1. CALLING

- a. When the church is without a Settled Minister, or has received notice from the Minister that they intend to end their service to the church, or when the church decides that they are in need of additional Ministers, a Pastoral Search Committee shall be formed by the Elders and shall include:
 - 1. An active Elder, an active Trustee, a representative of the Finance Committee, and **at least** two members of the Congregation at large.**

Gary Anderson stated that 7-8 people were needed for the Pastoral Search Committee. At the present time there are 6, composed of: Bill Armitage, Krista Brown, Chet Barnes, Melissa Cook, Millie Foster, and David Foster. Troy Brown will be available as an adjunct member for counseling on financial matter, but not an official member of the committee. When the 7th member is chosen, the committee will report to the congregation. The Elders asked to accept the slate of members to the Pastoral Search Committee, along with Troy Brown representing the Finance Committee when needed. John Stewart motioned to accept the slate, Doris seconded the motion, and the motion carried.

2008 BUDGET: Troy Brown gave an overview of the 2008 budget. He stated that there was a 26% decline in pledges as compared to 2007, or approx. \$41K. Requested by the committees, \$119K, of which \$72,300 was budgeted to the General Fund. Troy suggested that the congregation search for a part time Pastor to keep within expected contributions. A ½ time to ¾ time (with a possible 2/3 time) Pastor is financially sound. Troy suggested that the new Pastor's term not to exceed ¾ time. Troy motioned to accept the proposed budget, Dave Foster 2nd the motion and it passed.

The moderator announced that David Foster and Stewart Frye would be the Auditors for 2008.

The Moderator noted the following Proposed By-Law Revisions:

Under Section 6 – Trustees: line 10, the words ‘three of the four’ should be changed to ‘two of the three’ to reflect changes made in October of 2007. The section shall now read:

*10. The Trustees have the authority and responsibility to contract for the maintenance, repair and improvement of the church property. With the exception of emergencies, all contracts over \$1,500.00 will be awarded to the best of three bids. When a bid is accepted, and a contract offered, **two of the three** Trustees shall sign the bid or work order.*

Under Section 4.E. Finance Committee: line 5, delete the word ‘investing’. The section shall now read:

5. The Finance Committee shall have the responsibility of the monies of the church.

Bob Knowlton motioned to accept the above changes, John Stewart seconded the motion, and the motion carried.

Graham Armitage motioned to allow him to move ahead and research the Audio Visual possibilities of the church. He mentioned that there might be a possibility of a future purchase of a projector and to update the A/V materials including a sound system. These items may be donated by sponsors. The sermons and special services would then be able to be recorded. He has also obtained a wireless microphone for use in the church. Troy Brown seconded the motion for Graham to research A/V upgrades, and the motion passed.

Graham Armitage stated that he has spoken with the Music Committee and the possibility of producing a music CD, which would fund the projector purchase. 10-12 songs may be recorded at the Bethany Church recording studio, as they have donated time for NCCC use. Brenda Demerjian will oversee this project. The sale of 50 CDs at \$10.00 each would be enough to fund a project purchase. If this project is successful, A Christmas CD may then be produced. This money could then be set aside and the money may also be used to purchase a new keyboard. Lori Anderson seconded the motion and the motion passed.

Pastor Ed brought up the Steering Committee. The members of this committee were: Paul Dallaire, Doris Davis, Gary Anderson, Staci Porter, and Lisa Rush. A copy of the NCCC Profile was then presented to the congregation for review and has been approved by the Elders. The Pastoral Search Committee can now refer to the Steering Committee for historical findings and assistance. The PSC was introduced and went in front of the congregation. The members are: Chet Barnes, Krista Brown, Melissa Cook, Dave Foster and Bill Armitage as chairperson. Millie Foster was not in attendance. Pastor Ed then led the congregation in prayer to guide the Search Committee. Blue batons were handed to each member from the Steering Committee to the Search Committee.

The Elders asked to lay hand on all members both the Steering and Search Committees. Melissa Cook was announced as the newest Elder of the church, and was asked to join in as same for prayer for all members. The prayer was to find the new Pastor that God has already picked out for us.

Melissa motioned for the Choir/Music Committee to move the piano, as it is too far from the choir box. The piano would be to the right of the upper area and the pulpit would be moved to the left side. Also, the topic of the organ that is no longer being used be removed from the Sanctuary. Graham Armitage seconded the motion and the motion carried.

Dee Harmon brought up the Annual Camping Trip for September of 2008. Online registrations at Pawtuckaway State Park were available as of February 6th and she encouraged all who plan on camping to reserve their spot. Gary suggested that a short meeting be held for the trip. Dee will send out an email and she asked that all response directly to her.

Rick Harmon requested a \$500 budget for Outreach as the new budget has no budget listed for this committee. A general discussion took place regarding Publicity/Outreach. The Moderator will contact the members of the Publicity/Outreach Committee and ask them to be present at the March Monthly Meeting.

Lori Anderson motioned to discuss the terms of three members of the Finance Committee. All three terms end on December 31, 2008. She requested that a new member be found mid year to replace one of the current members. The Nominating Committee will meet with the Finance Committee to discuss further.

Dave Foster noted that the Auditors dead line is April 2008.

Bill Armitage motioned to adjourn the meeting, Graham Armitage seconded the motion, and the motion carried.

In His Name,

Lori Anderson, clerk